

# European School Education Platform Support

[eTwinning](#) > [Projects and TwinSpaces](#) > [Text block options](#) < [قاعدة المعلومات](#)

## Text block options

Maria - 2026-04-13 - [Projects and TwinSpaces](#)

Whether you're creating or editing a text block on a page, message of a thread or a post in the teacher bulletin, the content editor has a similar set of options

Not all editor options are available in all places. For example, you cannot embed an external webpage (using an `iframe`) in a forum reply, while this is possible on a page text block

:As the page text block has the most options, we'll look at the text block to see what's possible



**Style:** choose between 'paragraph' (main content) and six different levels of headings .1

**Code block:** put text in a so-called monospace font (all characters have same width) and select which (code you're adding (e.g. HTML) .2

**Font family:** set the font of your text .3

**(Font size:** set the font size of your text (choose between tiny, small, default, big and huge) .4

(Note: if you want to add a heading, it's better to use the 'Style' option (1

**Font colour:** set the colour of your text .5

**Background colour:** set the background colour for your text .6

**Bold:** make the text bold .7

(Note: if you want to add a heading, it's better to use the 'Style' option (1

**Italic:** make the text italic .8

**Underline:** make the text underlined .9

**Strikethrough:** put a line through the text .10

**Remove formatting:** clear all formatting of the selected text .11

**(Superscript:** make the text superscript (small and up, like the 2 in CO<sub>2</sub>) .12

**(Subscript:** make the text subscript (small and down) .13

**Special characters:** insert a special character, like arrows or letters with accents .14

**Text alignment:** determine whether the text should be left-aligned, centred, right-aligned or justified (spread across full width) .15

**Decrease indent:** decrease the left margin of the text .16

**Increase indent:** increase the left margin of the text .17

**Undo:** undo changes that you made to text and formatting .18

**Redo:** re-apply changes that you undid .19

**Source:** check and edit the source code for your *content* .20

*Note:* you can only add source code for tags and code which is allowed also in the visual editor, anything else (like JavaScript) will be stripped when saving your content

**Link:** insert a link or turn selected text into a link .21

*Note:* the text in the 'title' field will show in the browser when you hover a link, but it is better not to use it for [accessibility reasons](#) and include the description in the main text instead

Bulleted list: insert a bullet list or turn selected text into a bullet list .22

**Numbered list:** insert a numbered list or turn selected text into a numbered list - click in the triangle .23 next to the icon to make your list start with a different number or reverse the order (make it count down (instead of counting normally

**Quote:** insert a quote block (indent and line on the left) or turn selected text into a quote block .24

**(Insert media:** upload a new material (image, video or file) or insert an existing one (see next page) .25

**(Iframe:** insert an iframe to embed an external webpage (such as a Padlet) .26

*Note:* we recommend to only provide the URL - the height and width of the iframe will be adjusted automatically

**(Table:** insert a table (see next pages) .27